



Minute

IJB Clinical and Care Governance Committee

1pm, Wednesday 20 September 2023

Hybrid Meeting – Mandela Room, City Chambers, High Street, Edinburgh
and via Microsoft Teams

Present: Councillor Vicky Nicolson (Chair), Helen FitzGerald, Peter Knight, Jacqui Macrae, Allister McKillop and Councillor Claire Miller.

In attendance: Lesley Birrell, Jacqueline Boyle, Helen Elder, Deborah Mackle and Mike Massaro-Mallinson.

Apologies: Robin Balfour, Hannah Cairns, George Gordon and Rose Howley.

1. Minutes

Decision

To approve the minute of the meeting of the Clinical and Care Governance Committee held on 28 June 2023 as a correct record.

2. Annual Cycle of Business

The updated Annual Cycle of Business was presented.

Decision

- 1) To agree the updated annual cycle of business subject to inclusion of the following:

- loan working to be reported quarterly to this Committee and to note that the next reporting date would be December 2023.
 - manual handling reporting to be added to the annual cycle of business.
- 2) To note that an update on Self Directed Support would be presented to the December meeting of this Committee.
 - 3) To request that an update on Adult Protection and Social Care/Social Work inspections be presented to the December meeting of this Committee.

(Reference – Annual Cycle of Business, submitted.)

3. Care at Home Report

An update was provided explaining the wider background context around the current care at home arrangements in Edinburgh.

This was in response to a request from the committee arising from the positive Care Inspectorate reports shared about the Edinburgh Health and Social Care Partnership's (EHSCP) internal care at home services and the committee's desire to broaden their understanding of the current picture across all care at home services, including EHSCP externally commissioned services.

The report focused on the main mechanism in place for people who had asked that EHSCP chose and arranged the support that it thought was right for them through Self Directed Support Option 3 – Local Authority Arranged.

Currently these arrangements were either delivered through internal services or alternatively through externally commissioned arrangements with a number of different Care Inspectorate registered care at home providers.

Decision

- 1) To note the information presented in the report.
- 2) To request that a further follow-up report be presented to this Committee to include survey data to set background context and a trends analysis of hours of care delivered across the city together with an overview specifically of home-based care.
- 3) To request that a summary of quality assurance activity be included in future reporting together with clarification around any identified areas of improvement.
- 4) To note that the terms of reference would require to be updated to reflect the above actions.
- 5) To provide an update on the piece of work being carried out by the contracts team promoting the use of individual service funds.

(Reference – report by the Interim Chief Officer, Edinburgh Integration Joint Board, submitted.)

4. Health and Safety Update

An update was provided on the work of the Edinburgh Health and Social Care Partnership Health and Safety Group and relevant sub-groups towards providing assurance that the health, safety and welfare of staff was being properly managed across the Partnership. Information was also provided on any issues arising and the mitigating actions put in place to address these.

Key themes discussed at the last meeting of the Group on 27 July 2023 included a quarterly assurance process, incidents and adverse events, lone working, violence and aggression and manual handling.

Members expressed concerns around the inconsistencies in training around manual handling delivered to Council staff and NHS staff and also around the loan working device systems being used by the integrated team.

Decision

- 1) To note the information in the report.
- 2) To agree to progress “deep dive” sessions on loan working and manual handling at future meetings.
- 3) To request a report back to the next meeting of the Committee on progress being made towards following up the actions from the Health and Safety Group and levels of assurance around these.

(Reference –report by the Interim Chief Officer, Edinburgh Health and Social Care Partnership, submitted.)

5. Date of Next Meeting

Thursday 7 December 2023 at 1.30pm on a hybrid basis in the City Chambers, High Street, Edinburgh and via Teams.